March 28th, 2014

Dear Biology Department Graduating Senior,

You are so close to graduating. Keep up the good work! If you are planning on graduating officially this spring, remember to apply on Duck Web [https://duckweb.uoregon.edu](https://duckweb.uoregon.edu) by no later than Sunday, April 27th. After you log in, click on Student Menu, then Apply for Undergraduate Degree.

The Biology Department Ceremony is **Sunday, June 15th at 1 PM on the Memorial Quad**. If you are graduating officially this summer or fall, we encourage you to participate. [This implies you have only one or two classes to complete.] Tickets are not needed. The EMU ceremony is scheduled for ~ 1 hour and 40 minutes and a reception will follow at the same location. We look forward to meeting your family and friends on this day of celebration!

If you plan on participating in our Biology Department Ceremony, please stop by the Biology Advising Center (73 Klamath) between 10 AM and 3 PM (Monday through Friday) and fill out a graduation card. To ensure that you will be listed in our Biology Department Graduation Program, please return your completed card to a staff member in the Biology Advising Center by no later than 3pm on May 15th!

More general information with links about graduation and the University-wide ceremony are provided below. To be listed in the University-wide ceremony, you must be graduating officially by the end of spring term. Even if you are not officially graduating in spring term, you are welcome to participate in the University-wide ceremony, but you will not be listed in the program.

Please let us know if you need accessibility for wheelchairs or other specific seat location needs - for yourself or a family member.

**Graduation Fair, April 7-10 at the U of O DuckStore**

- [http://uoduckstore.com/studentinfo/#tab-graduation](http://uoduckstore.com/studentinfo/#tab-graduation)
- Information on diploma frames, class rings, regalia, announcements, and more.

**Regalia**

Spring regalia deadline May 12th, 2014. After that time late fees will apply ($5 for students.) Bachelor’s packages start at $79.95. You may also purchase individual pieces, such as cap and tassel, or just the tassel itself, if you already have the gown.

**Graduation announcements**

Students can order announcements for individual ceremonies as well as the main ceremony. Orders can be placed with CB Graduation announcements at [http://www.cbgrad.com](http://www.cbgrad.com) or by calling 1-800-433-0296. Questions? Please visit or contact the U of O Bookstore at 541-346-4331.

**Main Ceremony Information (Monday, June 16th)**

University of Oregon Spring Commencement starts at 9am with the Duck Walk and ends at the Matthew Knight Arena at about 11am where the ceremony will take place. [The Duck Walk line up begins at 8:15am in front of Johnson Hall]. No tickets are needed for the event. Wheelchair access is available, and a free American with Disabilities Act (ADA) parking lot is located by the Department of Public Safety East Station at Walnut Street and 15th Ave. Non-ADA parking will be at Autzen Stadium and is also free. Parking shuttles from Autzen Stadium will start running at 7am and can drop guests off at Matthew Knight Arena and any other departmental graduation ceremony location. Guests can begin seating inside Matthew Knight Arena at 7:30am on a first come, first serve basis. Guests are encouraged to arrive on campus at least an hour before their ceremony begins. Contact e-mail: commencement@uoregon.edu or website: [http://uodos.uoregon.edu/CommencementGraduation/SpringGraduation/tabid/126/Default.aspx](http://uodos.uoregon.edu/CommencementGraduation/SpringGraduation/tabid/126/Default.aspx)

If you have any questions, please call us at 541-346-4525. We hope you enjoy the last few months of your time at Oregon!

Sincerely,

Biology Advising Center Staff